Meriden Music Academy
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Meriden Music Academy Staff 2017

Music Academy Administrator  Mrs Laurel McKendry
Phone: 02 9752 9478  Email: musicacademy@meriden.nsw.edu.au

Tutors

Ms Margo Adelson  Piano
BA (Hons 1), AMusA (Pianoforte), CELTA Dip

Mrs Rachel Brennan  Speech and Drama
A.IMEB(Speech & Drama), L.IMEB(Speech & Drama)

Mrs Angela Bruce  Clarinet /Saxophone
BMus (Hons I)

Miss Ellen Buckley  Double Bass
AMusA (Piano), AMusA (Double Bass)

Mr Oliver Cameron  Composition
BMus(Composition) (Hons)

Mr Asher Cobb  Violin/Viola/Cello
BMus

Mr Michael Coggins  Acoustic Guitar /Bass Guitar
BMus

Ms Vicki Crozier  Flute
BA (Mus) Flute Performance

Ms Sylvia Deak  Theory of Music /Musicianship
BMusEd

Mrs Nicole Forsyth  Viola
BMus (Perf), Cert Scriptwriting, PhD
Candidate (Learning & Teaching-Historic Performance Practise)

Mr Rodger Graham-Wilson  Clarinet /Saxophone
BArts (Music), P-Grad DipEd

Ms Kellie Grennan  Flute
BMus (Hons), LTCL, Dip ABRSM
Ms Maree Keogh  
BMus, Dip Mus, GradDip Mus, Dip Bus (QCM.,
G.U., B.L.C.)  
Clarinet /Saxophone

Miss Susan Kim  
BMusPerf (Hons), AMusA, LMusA  
Cello

Ms Stefania Kurniawan  
BMusPerf  
Drum Kit /Percussion

Mrs Daniela Leska  
Voice

Mrs Ingrid Morgan  
LRSM (Piano Teaching), Cert Dalcroze Eurythmics, Grad Dip
Creative Music Therapy  
Piano

Mr Long Nuyen  
BMusPerf, MMusSt  
Bassoon

Mrs Kelly Pecina  
MTeach, BMusSt, BBus  
Voice

Ms Anna Rodger  
BMusPerf (Hons)  
Oboe

Miss Lotti Ropert  
BMusPerf(Horn)USYD  
French Horn

Mrs Leigh Russ  
M.ECh, B.Ed (Primary), Dip. Teach  
Piano

Mrs Jenna Smith  
LMus, BMusPerf (Trumpet)(Hons)  
Trumpet

Mr Boris Suraev  
BMus  
Violoncello

Mrs Olga Suraev  
BMus (Hons)  
Piano/Musicianship/Theory of Music

Ms Minami Takahashi  
Trombone/Trumpet/Euphonium/Tuba
General Information
The Meriden Music Academy allows people of all ages from within and outside the Meriden Community access to quality tuition in Music and Speech and Drama by professionals in a comfortable learning environment. Lessons occur at the Academy between the hours of 7:30am and 6:00pm, dependent upon tutor availability. Lessons are rotated during school hours.

Commencement of Tuition
To commence individual tuition, please complete the appropriate Enrolment Form and the Hire of Musical Instrument Form (if applicable) and return to the Music Academy with the Administration Fee of $25 (which is charged per annum or part thereof). Parents will then be contacted by the Music Academy Administrator to discuss lesson times, tutors and appropriate equipment.

Students generally commence tuition at the beginning of each school year. However, enrolments are accepted at the beginning of each school term. The Administration Fee is charged at the commencement of enrolment, and at the start of the school year from then on.

Continuation of Tuition
All enrolments are accepted with the understanding that it is for the complete school year. There is a minimum enrolment period of two full school terms and written notice must be received by the Music Academy Administrator by the end of Week Six of the term should the student wish to cancel the enrolment. Failure to do so will result in a full term’s fees being charged. Re-enrolment forms will be sent home in November of each year. These must be returned by the due date as re-enrolment is not automatic.
Instrumental and Vocal Tuition

The Meriden Music Academy operates in the studios of both Meriden Senior and Junior School campuses. There are over twenty Instrumental staff who offer tuition in a variety of instrumental and vocal styles.

The following tuition is offered through the Academy:

- Flute
- French Horn
- Violin
- Contemporary & Classical Voice
- Oboe
- Trumpet
- Viola
- Guitar
- Clarinet
- Trombone
- Cello
- Electric Bass
- Saxophone
- Euphonium
- Double Bass
- Piano
- Tuba
- Drum Kit/Percussion

Theory of Music and Musicianship Tuition

Theory and Musicianship tuition is also offered. Students undertake theory classes for several reasons. Firstly, by studying this aspect of their musical studies outside the instrumental lesson, more attention can be placed on practical components in the practical lesson. Secondly, for those students undertaking AMEB practical examinations (Grade 6 and above), a pass in Theory/Musicianship (Grade 2 or higher) is required in order for the certificate to be awarded.

<table>
<thead>
<tr>
<th>AMEB Examination</th>
<th>AMEB Additional Requirement</th>
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<tbody>
<tr>
<td><strong>Practical Exam</strong></td>
<td><strong>Theory / Musicianship</strong></td>
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<tr>
<td>Grade 6</td>
<td>Grade 2</td>
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<td>Grade 7</td>
<td>Grade 3</td>
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<td>Grade 8</td>
<td>Grade 4</td>
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<tr>
<td>AMusA</td>
<td>Grade 5</td>
</tr>
<tr>
<td>LMusA</td>
<td>Grade 6</td>
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</tbody>
</table>

Normally, tuition is commenced when a student has been learning an instrument or voice for at least two years. The course follows the AMEB, TCL and ABRSM syllabi and students are eligible and encouraged to sit for these examinations. These lessons can be taken as individual or small group tuition depending on availability.
Speech and Drama
Speech and Drama lessons are available for all students from K-12. Both individual and group lessons are available. Exams are open to all students and are conducted through the Australian Music Examination Board (AMEB), IMEB and the Trinity College of London. The broad curriculum encompasses drama selections, prose reading, speeches, poetry and mime.

Tutors
All tutors are highly trained specialists with an ongoing commitment to their chosen field. They are all screened by the NSW Department of Education for the Working with Children Check.

The Meriden Music Academy will decide which teacher is the most appropriate for each student who enrolls in the Academy. This may not necessarily be the teacher of choice.

Reports and Examinations
Each student is given a written report at the end of Terms 2 and 4. After a period of development, students may undertake external examinations. These include AMEB, ABRSM and Trinity College Examinations. Some examinations occur at the Clarence Street AMEB Studios in the city and others at the Conservatorium of Music. Students will be notified by the teacher about the suitability of such an examination; alternatively, the parent may contact the Music Academy to discuss this option. Undertaking such an examination requires a clear agreement between the parents/guardians, the tutor and the student about the preparation required to complete the examination successfully.

Enrolment in examinations is organised through the Music Academy and payment for the examination is made directly to the Business Office. Each student is required to have at least two rehearsals with an accompanist prior to the examination (excluding piano and speech examinations). Information about accompanist fees are available from the Music Academy Administrator.

Length of Lessons
It is recommended that beginning students select a 30 minute lesson, students undertaking AMEB Grade 4 and above select a 45 minute lesson and students undertaking AMEB Grade 7 and above select a 60 minute lesson.
Fees and Charges for Tuition for 2017

Instrumental and Vocal Tuition
8 Individual 30-minute lessons  $336 per term
8 Individual 45-minute lessons  $504 per term
8 Individual 60-minute lessons  $672 per term
There is an additional fee for examinations.

Strings & Woodwind/Brass from Junior School Instrumental Program
Students who have participated in the Year 3 String Program and the Year 5 Wind/Brass program are eligible for group lessons in Year 4 and Year 6 for one year only.

Year 4 Strings                      $200 per term
Year 6 Woodwind/Brass              $200 per term

Theory of Music and Musicianship
Classes are held in groups of 3-6 students.
Prelim - Grade 3  8 x 30 minute lessons  $160 per term
Grade 4 onwards  8 x 60 minute lessons  $320 per term
There is an additional fee for the examinations.
Classes may not run with fewer than 3 students.

Speech and Drama
8 Individual 30-minute lessons  $336 per term
8 Group 30-minute lessons  $200 per term
8 Individual 45-minute lessons  $504 per term
8 Group 45-minute lessons  $300 per term
8 Individual 60-minute lessons  $672 per term
There is an additional fee for examinations.
Timetabling of Lessons

It is the responsibility of both parents and students to consult the lesson timetable which is emailed at the commencement of each term. The timetable is published on the Music Academy noticeboard outside M001 in the Senior School and is updated regularly. Students who wish to change their lesson time because of a clash with excursions, examinations or other commitments, must contact the Music Academy Administrator in writing to organise a make-up lesson. This contact must be made at least 48 hours before the scheduled lesson, otherwise, the lesson will be charged.

Instrumental, Voice and Speech and Drama Lessons - Students will receive eight lessons per term and a full term’s timetable of lessons will be issued at the beginning of each term to enable students to have prior knowledge of their commitment regarding lessons. All lessons are timetabled for the same day each week.

Theory of Music / Musicianship - Lessons are held after school and during lunch/recess (30 minute and 1 hour lessons). Lesson times will be finalised upon receipt of applications to the Music Academy. Students must commit to a particular class for the full course. It may not be possible to alter lesson days and times due to conflicting commitments.

Students timetabled between the hours of 8:30am and 3:30pm are done so on the basis of withdrawal from normal School lessons. Lessons during these hours are on a rotation basis so that students miss a different academic subject each week. It is the responsibility of the student to catch up on missed work. Senior students (Years 11 and 12) are given preference for lessons outside school hours, including lunch and recess.
Music Record Books
All students enrolled in the Academy have the option to purchase a Music Academy Record Book ($7). For Meriden students, this will be billed to the school account. For non-Meriden students, a cheque made out to the Meriden Music Academy will be required. This will be used for communication between the tutor, student and the parent (if appropriate), and we ask that the parents of all students check and sign this book at least once a week. Practice sessions should be recorded in the book so that the tutor can more accurately evaluate student effort and progress.

Student Absence from Lessons
The Music Academy must be contacted prior to 7:00am on the day if a student is to be absent from a lesson for any reason (illness, family reasons, etc.). Lessons missed through the absence of a tutor will be made up, or a fee credit given when this is not possible. Lessons missed through forgetfulness on the part of the student will be charged and not made up.

Punctuality is important to the successful operation of the program.

Hire of Musical Instruments
All instruments may be hired from the Music Academy. The hire fee covers the instrument’s ongoing maintenance charges for reasonable wear and tear. The cost of repairing any damage done to the instrument through carelessness or negligence is the responsibility of the hirer. The Music Academy will arrange for any necessary repairs. Please note that submitting an Application Form does not automatically entitle a student to the hire of an instrument. It is necessary to own a piano if a student wishes to learn this instrument. Hire of an instrument is for the full school year; refunds will not be given should a student cancel their enrolment.

Please note that pianos and drum kits are not available for hire.
**Instrument Hire Policy**

The School has a limited number of instruments available to hire. Hiring an instrument gives students an opportunity to test their skill and interest and delays the purchase of an instrument. However, after this period, parents are expected to buy an instrument (exceptions may be made in the case of certain instruments).

Meriden hire instruments are clearly labelled with the student’s name outside the case and Music Academy phone number inside.

The hire instrument at all times remains the property of Meriden Music Academy and is issued on loan to the student subject to the following conditions:

(a) The instrument is to be used by the student whose name appears on the Hire Agreement and by no other person.
(b) Every care and attention must be given to the instrument during the period of loan. Any loss or damage to the instrument is to be rectified at the hiring family’s expense.
(c) Loss or damage to any instrument on loan must be immediately reported to the Music Academy Administrator.
(d) **The Hirer must insure the instrument against loss or accidental damage. It may be covered under an existing Householder's policy; it is the responsibility of the Hirer to check this information.**
(e) On no account may the Hirer, or any other person, attempt repairs or adjustments to the instrument. Any damage to, or defects in, the instrument must be brought to the attention of the tutor and/or Music Academy Administrator.
(f) The instrument is returnable upon demand at any time for inspection, repair, adjustment, or for any other reason.
(g) All students discontinuing lessons at the end of Semester 2 must return their instruments by the last Friday in November.
(h) If, in the opinion of the tutor of the instrument, a student is not carrying out reasonable practice, the loan may be terminated.
(i) If a student does not observe Music Academy policy on regular attendance at ensemble rehearsals and individual lessons, the loan may be terminated.

At the conclusion of the hiring period, instruments must be returned in a clean and well-kept condition.
Care, Storage and Insurance of Personal Instruments
Musical instruments represent a significant investment for parents. The following guidelines relate to their care.

1. Although the Music Department endeavours to provide safe and secure storage for music instruments, the School’s insurance does not cover student property – this includes student-owned instruments. Parents should make their own arrangements concerning insurance. The School will not be held liable for lost or stolen instruments.

2. All instrument cases should be named clearly in large letters on the outside and inside. If an instrument is not clearly labelled, the Music Academy Administrator may open the instrument case to establish ownership.

3. Students must be responsible for ensuring that their instruments/cases are stored in the appropriate allocated areas in the Music Department Store Room. Appropriate insurance of instruments, whether hired from the Academy or privately owned, is an important consideration. Parents are responsible for any loss or damage to an instrument either privately owned or school owned. This includes loss or damage to an instrument whilst in transit to and from lessons. Parents are advised that they should be aware of their liability and take whatever action they see as appropriate to cover the cost of any potential loss or damage to an instrument.

Accessories
Each instrument hired from the Music Academy is supplied with appropriate accessories – strings, reeds, cleaning cloths, valve oil and rosin for the commencement of lessons. Additional accessories will need to be purchased by the student. They may also be purchased by Meriden students from the Music Academy Office, and charged to a student’s account.

Charges for Hire of Musical Instruments

<table>
<thead>
<tr>
<th>Description</th>
<th>Charge</th>
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<tbody>
<tr>
<td>12 months hire of instrument</td>
<td>$260 pa</td>
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<tr>
<td>Piano and percussion charge*</td>
<td>$35 pa</td>
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</tbody>
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*The piano and percussion charge covers the cost of tuning, maintaining, upgrading and replacing the School’s equipment which is used by students in their lessons.
Photocopy Policy
All Music Academy students will use only original music. Original music will need to be purchased, although in some cases instrumental tutors may be willing to loan original music to students. If so, it is an agreement between tutor and student. No Music Academy student will be allowed to use photocopied music in music lessons, rehearsals, concerts, competitions, eisteddfods or any other tuition or performance situation connected with Meriden.

Photocopying music is stealing the income rightfully owed to composers, arrangers and publishers. Please refer to AMCOS copyright laws for clarification.

Choice of Instrument
Strings, piano and Speech and Drama may be commenced in Kindergarten. Woodwind and Brass instruments are usually commenced from Years 3 and 4, but may be earlier depending on a student’s physical development.

Specific information for Junior School students
Any music student from K-6 involved in the rotating timetable, will be collected by the tutor from the classroom, and then returned at the conclusion of the lesson. Parents are encouraged to help their children remember their lesson time, as it will change each week.

Parents’ Role
Progress, and therefore enjoyment, is only possible through regular and focused practice sessions. Tutors will provide practice outlines, and most students benefit from having a parent take them through this each day.