



International Students

Welfare and Accommodation Selecting, Screening and Monitoring Policy

Source of Obligation	Standard 5.3.7 of the National Code requires that where the School takes on responsibility under the Migration Regulations 1994 (Cth) for approving the accommodation, support and general welfare arrangements for a student under 18 years of age, the School must have documented policies and procedures for selecting, screening and monitoring any third parties engaged by them to organise and assess welfare and accommodation arrangements.
Meriden School's Policy	It is the School's policy to engage in comprehensive selection, screening and monitoring processes when engaging third parties, such as homestay providers, to organise and assess welfare and accommodation arrangements of our international students, particularly those who are under 18 years of age.

Selection	<p>When selecting third parties (e.g Oz Homestay) to organise and assess welfare and accommodation arrangements, the School requests the completion of a <u>New Host Family Suitability Checklist</u>.</p> <p>The third party (e.g. Oz Homestay) (on the School's behalf) also:</p> <ul style="list-style-type: none">• provides information to the host family about their roles• enters into an agreement with the host family about their responsibilities• where possible, tries to match families and student e.g cultural background, religion etc.
Screening	<p>When selecting third parties to organise and assess welfare and accommodation arrangements, the School:</p> <ul style="list-style-type: none">• ensures that all adults (other than parents and siblings) involved in the provision of the accommodation and welfare have valid and up-to-date Working with Children Checks• may also require Police checks• ensures an accommodation environment is safe and suitable for the international student.
Monitoring	<p>When selecting third parties to organise and</p>

	<p>assess welfare and accommodation arrangements, the School (with the assistance of Oz Homestay):</p> <ul style="list-style-type: none">• conducts annual site inspections of the accommodation during the international student's stay• monitors the overall wellbeing and welfare of the international student• monitors the family offering welfare and accommodation.
Working with Children Check Verification	Refer to our Working With Children Check Policy and Procedures
Record Keeping	The School maintains evidence of compliance with this policy by maintaining records of selection, screening and monitoring activities undertaken by the School in accordance with this policy and keep any written agreements entered into by the School.

Meriden School CRICOS Provider Code: 02318F