

Role Description

Southend Tennis – Assistant Coach

Reports to: Southend Tennis – Senior Coach

Status: Permanent full-time

Role Purpose

The full-time Tennis Coach will assist in the organisation and delivery of the tennis programs offered at the Southend Tennis Centre. This role will predominantly involve the delivery of lessons to children aged 4 – 12 years and adults, but with the potential to develop athletes into tournament competitors.

This role will assist in the administration and safe operation of the tennis centre, working under the direction of the Southend Tennis – Senior Coach.

Experience and Responsibilities

- Assist in the organisation and delivery of lessons at the Southend Tennis Centre
- Assist in the administration aspects of operating the Southend Tennis Centre
- Mentor and develop a large pool of casual coaches to ensure consistency in lessons
- Assist, when directed, to ensure the safe operation of the Southend Tennis Centre

Essential Criteria

- Tennis Australia Junior Development Coach Qualification (preferred or with the intention to seek further development opportunities)
- To be an effective communicator and a positive, flexible team member
- Be able to multi-task and problem solve efficiently
- Be able to plan and complete projects and achieve necessary time lines
- Outstanding organisation skills, ability and stamina to work in demanding environments
- Ability to communicate and motivate students in a variety of methods

Other Skills and Attributes

- Clear and effective written and oral communication skills
- Effective time management skills and the ability to work independently with little direct supervision
- Excellent IT skills
- The ability to work as part of a team
- A personal appearance and demeanour which represents the School in a positive way
- Willingness to embrace and support the Christian ethos of Meriden School
- Loyalty to the School and the Principal.