

Role Description

Science Teacher (Biology)

Reports to: Head of Science

Hours/Status: Temporary 12 month contract (maternity leave replacement)

The Science Department at Meriden oversees the teaching of Science in the School, including the senior disciplines of Biology, Chemistry, Physics, Science Extension, and Junior Science to Years 7-10.

This position involves teaching Junior Science and Senior Biology.

Professional Responsibilities

- planning, preparing and delivering lessons to a range of classes
- designing a range of assessment tasks and marking guidelines and outcomes
- marking work, giving appropriate feedback and maintaining records of pupils' progress and development
- researching new topic areas, maintaining up-to-date subject knowledge and then devising and writing new curriculum materials
- assisting in assessing changing curricular needs
- selecting and using a range of different learning resources and equipment
- preparing pupils for qualifications including external examinations and competitions
- ensuring academic reports are written in accordance with Meriden report guidelines and style rules
- managing pupil behaviour in the classroom and on school premises, and applying appropriate and effective measures in cases of misbehaviour
- participating in and organising extracurricular activities such as excursions
- participating in departmental meetings, parents' evenings and whole school training events
- undergoing regular observations and participating in regular in-service training as part of continuing professional development
- working with the Head of Department and senior staff to ensure that all School policies and procedures are adhered to
- working in close partnership with other departmental staff to ensure that the subject specific curriculum is fully realised
- meeting professional obligations through efficient work habits such as meeting deadlines and honouring schedules
- providing an educational atmosphere where students have the opportunity to fulfil their potential for intellectual, emotional, physical, spiritual and psychological growth
- organising and implementing an instructional program that will result in students achieving academic success in accordance with Meriden School policies
- undertaking pastoral duties, such as taking on the role of form tutor, and supporting pupils on an individual basis through academic or personal difficulties
- undertaking such other duties as may be required by the Head of Department or the Principal.

Essential Attributes

- expertise in Junior Science and Senior Biology
- the ability to communicate and motivate students via a variety of teaching methods
- clear and effective oral and written communication skills
- excellent teaching and learning strategies, promoting an environment of active and purposeful learning
- relationships with students marked by mutual respect and professionalism
- effective organisation and time management skills and the ability to work independently with little direct supervision

- excellent IT skills
- the ability to work as part of a team
- a love of learning and a desire to promote STEM education to girls.

Personal Qualities

- displays excellent interpersonal and communication skills, and a high level of collaborative practice
- positively contributes to and works as an effective team member
- possesses a broad and deep understanding of current educational issues, curriculum development, and pedagogical theory
- represents the School proudly and appropriately, with high standards of speech and attire
- displays clear and effective written and oral communication skills
- demonstrates proficient ICT skills and expertise
- a willingness to embrace and enhance the Christian ethos and practice of Meriden, as an independent Anglican School for girls
- loyal to the Principal and publicly supportive of her decisions.