

Role Description

Learning Support Teacher (Senior School)

Reports to: Head of Department - Academic Support

The Learning Support Teacher supports, assists and identifies students with additional learning needs and those requiring EAL/D support through in-class, group and individual programs.

Responsibilities

Student Wellbeing

- Provide a safe, joyful, positive and supportive environment for all students, implementing the School's welfare and discipline policies and procedures
- Liaise cooperatively with parents to promote the wellbeing of students
- Keep Pastoral and Senior Staff informed of the needs of students and their families
- Take responsibility for a pastoral care group, fostering students' emotional, social, and personal development.

Teaching and Learning

- Assist in identifying students in need of learning support across the Senior School
- Contribute positively and generously to the Learning Support team by sharing resources, pedagogical insights, with a collaborative spirit
- Collaborate with teachers across departments to develop differentiated classroom programs and implement adjustments
- Provide direct teaching (Compass and English Language Skills) and/or in-class support to students
- Develop, implement, register and evaluate learning support programs
- Contribute to Learning Support Plans in collaboration with the Academic Support Department
- Contribute to Individual Plans when requested by relevant senior staff
- Assist with parent/teacher interviews and meetings when requested by senior staff
- Assess, document, track and report student progress as per the Academic Support Department processes
- Develop and maintain expertise in learning support and EAL/D
- Supervise and provide support for assessments and examinations for students who require adjustments, including reading and writing for students
- Maintain discipline and contribute to a safe, inclusive, and respectful learning environment across classrooms and school spaces
- Maintain a thorough understanding of NSW syllabus documents
- Maintain accreditation and actively participate in Professional Learning opportunities provided
- Embrace the implementation of Meriden's Fidelis Model in the Senior School.

Administration

- Keep the Head of Department – Academic Support informed of the needs of students who receive additional support and adjustments
- Maintain a working knowledge of current NESA policies that relate to the needs of our students
- Attend to all record keeping, marking, documentation and administration as required

- Contribute to the collection of data and moderation process for the NCCD
- Maintain a clear working knowledge and application of School policies and procedures
- Complete supervision duties and other general and administrative tasks as required
- Understand the Australian Professional Standards for Teachers and participate in the School's professional growth processes.

Other Skills and Attributes

- Well qualified and experienced in Learning Support
- Demonstrate proficient ICT skills and confidence in integrating technology into the classroom to enhance teaching and learning
- Display excellent interpersonal and communication skills, with a high level of collaborative practice across departments and teams
- Possess a broad and deep understanding of current educational issues, curriculum development, and contemporary pedagogical theory
- Maintain high standards of professional presentation, representing the School proudly in speech, attire, and conduct
- Communicate clearly and effectively in both written and oral forms, engaging respectfully with students, parents, and colleagues
- Committed to student wellbeing and pastoral care, fostering a safe, inclusive, and nurturing learning environment
- Willing to mentor other teachers and junior staff, offering guidance and professional support
- Embrace and support Christian ethos and practice of the School
- Loyal to the Principal and publicly supportive of her decisions, contributing to a unified and respectful school culture.